

Crawford, Merritt and Company

Certified Public Accountants

For 1096/1099s

We strongly recommend uploading your information to us through SmartVault Online Portal.

Below is the information that we need for each subcontractor to complete your forms.

- Completed Form W-9
- OR**
- Full legal name of subcontractor
- Address of subcontractor
- SSN of subcontractor
- Amount paid to subcontractor
- Name of employer (for new client)
- Address of employer (for new client)
- Employer Identification Number (EIN) or Federal Employer Identification Number (FEIN)

Paper originals provided to us will be returned to you once your forms are completed.