

Crawford, Merritt and Company

Certified Public Accountants

For Business Tax Returns

**We strongly recommend uploading your information to us.
Please provide information for each business owned.**

Below is the information that we need to complete your tax returns.

- QuickBooks back up file or invitation to QB Online
- Purchase documents for vehicles or equipment
- Year-end loan statements
- New loan documents for assets purchased during the year
- December 2019 bank statement
- December credit card statement
- Form W-3 and W-2
- Business tax returns for prior year (for new client or if not completed by us)
- Business' name (for new client)
- Business' address (for new client)
- Business' Employer Identification Number (EIN) (for new client)

Paper originals provided to us will be returned to you once your tax returns are completed.