

Privacy Policy

At Crawford, Merritt & Company/The Accountant's Office, we are committed to protecting the privacy and security of our clients' personal information. This Privacy Policy outlines how we collect, use, disclose, and safeguard the personal information you provide to us.

Information We Collect

We may collect the following types of personal information from you:

- Contact information (e.g., name, address, phone number, email address)
- Financial information (e.g., income, assets, liabilities, tax returns)
- Employment information (e.g., employer, job title, salary)
- Other information necessary to provide our accounting services

How We Use Your Information

We use the personal information we collect to:

- Provide accounting and tax preparation services
- Communicate with you about our services
- Comply with legal and regulatory requirements
- Improve our services and operations

Information Sharing and Disclosure

We do not sell or rent your personal information to third parties. We may share your information with trusted third-party service providers who assist us in operating our business or providing services to you. These third parties are prohibited from using your personal information for any other purpose. We may also disclose your information as required by law, such as in response to a court order or subpoena, or to protect our rights or the rights of others.

Data Security

We implement reasonable physical, technical, and administrative safeguards to protect your personal information from unauthorized access, use, or disclosure. However, no method of transmission over the Internet or electronic storage is 100% secure.

Your Choices and Rights

You have the right to access, correct, or delete your personal information held by us. You may also object to or restrict the processing of your personal information in certain circumstances.

Changes to This Privacy Policy

We may update this Privacy Policy from time to time. The latest version will be posted on our website.

Contact Us

If you have any questions or concerns about this Privacy Policy or our privacy practices, please contact us at 770-972-6393.

.Effective Date: June 10, 2024